

LIBRARY AND INFORMATION SERVICES

Email: <u>universitylibrarian@mut.ac.ke</u> libraryinfo@mut.ac.ke P.O. BOX 75-10200 MURANG'A, KENYA

E-RESOURCES USER GUIDE

HOW TO ACCESS MUT SUBSCRIBED E-RESOURCES

MUT E-resources are accessed by logging in to MyLOFT (My Library on Finger Tips) platform or application. If you have not signup to MyLOFT to be able to access the e-resources via MyLOFT. You sign up to MyLOFT by:

1. VISITING <u>HTTPS://APP.MYLOFT.XYZ/</u> OR DOWNLOADING AND INSTALLING MYLOFT MOBILE APPLICATION.







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2 CLICK ON SIGN UP AND CREATE YOUR INSTITUTIONAL ACCOUNT.

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3. TO SIGNUP PROVIDE THE FOLLOWING DETAILS :

1. **ID Number:** Key in your registration number or PF number

2 Full Name: Give your full names

3. Email: provide your preferred email, either personal or institutional

4. **Password**: Create a password containing letters, numbers and special characteristics for example *Judas2023%*

5. Rekey in the password to confirm it

5 click on MyLOFT terms of service and privacy policy check box

6. click on continue

7. Indicate the appropriate user category either staff or student

4: LOG IN TO YOUR EMAIL ACCOUNT AND VERIFY YOUR MYLOFT INSTITUTIONAL ACCOUNT





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5. ONCE YOUR ACCOUNT IS VERIFIED SIGN IN BY:

1. selecting your institution-Murang'a University of Technology

2. keying in your email

3 keying in your password

4. installing the MYLOFT extension in your browser

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E-RESOURCES USER GUIDE 6 ONCE YOU HAVE SIGNED IN:

- 1. click on |e-resources
- 2. Then click on all databases to reveal databases subscribed to by MUT.







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7 Click On The Most Appropriate Database That Meets Your Information Needs For Example Taylor And Francis Online And Do A Keyword Search, Find A Journal, Or Explore Journals And Articles By Subject.

8. TO ACCESS E-BOOKS CLICK ON THE EBSCOHOST DATABASE AND PROQUEST EBOOK CENTRAL DATABASE.

